

Subject: CNR Employee of the Year Selection

The following is a description of the procedures for selecting the 2009 CNR Employee of the Year.

The CNR tradition is to have last year's Employee of the Year head a committee of the previous two recipients to select the current year's candidate.

Our policy is that recipients of the CNR award for the past five years are not eligible. Those ineligible for the award this year are:

2008	Brian Bailey
2007	Stephanie White
2006	Cecelia Melder
2005	Gary Thiede
2004	Lana Barr
2003	Wes James

Nominations and all support materials need to be turned in to the Dean's Office by February 13.

After making a selection, please meet with the Dean to ensure that he verifies eligibility and approves of the candidate before announcing our nomination.

There is a \$300 honorarium associated with this award.