

SUBJECT: CNR Graduate Teaching Assistant of the Year Selection

Responsibility: Dean's Office

Attached is a description of the procedures for selecting the CNR Graduate Teaching Assistant the Year.

The CNR Graduate Affairs Committee (2 faculty from each department) will form the selection committee.

Eligible CNR students must be:

- A matriculate graduate student
- Employed both Fall and Spring semesters (2008-2009) as a GRA, GTA, GGA, or GI

Any faculty member, undergraduate or graduate student may submit a nomination. A letter of nomination should include those qualities of the TA that distinguish him/her from others, including effectiveness as a teacher, evidence of special efforts, and support by multiple students.

The CNR winner competes for the Robins TA of the year. The Dean's office will forward a portfolio for the CNR TA of the year to the Graduate Student Senate office (TSC 318) by a date announced each year (generally late February). The Robins RA/TA of the Year Committee will review portfolios for each college nomination and select one RA and one TA of the Year for the University.

To allow adequate time for the CNR nominee to assemble materials, selection should be made two weeks prior to ASUSU's deadline. It is often uncomfortable for the recipient to ask for letters of support, so it's nice if the department office help gather information for the nomination packet. There are example packets in the Dean's Office, NR 108.

After making a selection, please meet with the Dean to ensure that he verifies eligibility and approves of the candidate before announcing our nomination.

Cash Award - \$250.00